

POLICY TITLE: Adoption/Amendment of Policies
POLICY NUMBER: 1015

1015.1 Consideration by the Board of Commissioners to adopt a new policy or to amend an existing policy may be initiated by any Commissioner or the Fire Chief. The proposed adoption or amendment shall be initiated by a Commissioner or the Fire Chief by submitting a written draft of the proposed new or amended policy to the Board Chairperson and the Fire Chief, which may be submitted in person or by any communication method approved by the District, and requesting that the item be included for consideration on the agenda of the next appropriate regular meeting of the Board of Commissioners. Any member of the Board may place an item on a future agenda by making a formal request to the Fire Chief at a meeting of the Board. The Fire Chief will place Board items on a future Board agenda when reasonable, based on the staff time and research necessary to prepare the item for Board consideration.

1015.2 Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Commissioners in accordance with the District’s state statutes regarding the constitution of a majority vote.

1015.3 Copies of the proposed new or amended policy shall be include in the agenda-information packet for any meeting in which they are scheduled for consideration (listed on the agenda). A copy of the proposed new or amended policy(ies) shall be made available to each Commissioner for review at least 72 hours, per the Brown Act, prior to any meeting at which the policy(ies) is to be considered.