

**COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT
16960 YOLO AVE
ESPARTO, CA 95627**

**November 14, 2024
MINUTES**

1. Call to Order

The meeting was called to order at 6:00 p.m. by Commissioner Mitch Roath.

2. Roll Call

Members present: Mitch Roath, Barry Burns and John Hulsman.

Absent: Rudy Lucero and David Schwenger

Other present: Chief Curtis Lawrence and Monica Burns, Secretary to the Board

3. Approval of Agenda

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the agenda.

Ayes: 3 Noes: 0 Absent: 2

4. Public Comment

None

5. Approve Minutes of October 10, 2024 Regular Meeting

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the October 10, 2024 regular meeting minutes.

Ayes: 3 Noes: 0 Absent: 2

6. Approve Payment of November 14, 2024 Claims

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the November 14, 2024 claims.

Ayes: 3 Noes: 0 Absent: 2

7. Review Financial Report

The Financial Report was reviewed by the Board. Chief Lawrence advised the Board he received notification that the \$30,000 in tribal mitigation funds should be received shortly.

8. Fire District's Sustainability Ad Hoc Committee

A. Updates

Chief Lawrence advised the Board that the District will need to begin preparing for their next Proposition 218 as the ballots will need to be mailed in May or June, 2025. A contract will need to be executed with an engineering firm in order to get prepared. He advised that as of now, the District will be required to cover the cost for the engineering contract but he will continue to discuss having Yolo County pay at the Ad Hoc Committee meetings.

9. Yolo County Fire Safe Council

A. Updates

There was no update.

B. Yolo Prescribed Burn Association

There was no update.

10. Staff Reports

- A. Office – Chief Lawrence reported that:
 - a. Based on LAFCO’s recommendation, board policies are being created and will be brought to the Board for approval as they are completed.
- B. Building & Maintenance Report – Chief Lawrence reported that:
 - a. There are still two repairs that need to be completed on Engine 219.
- C. Chief’s Report – Chief Lawrence reported that:
 - a. The Annual Sausage Feed dinner was held on November 9, 2024 and was a great success.
 - b. The Holiday Volunteer Appreciation Party has been scheduled for December 14, 2024 and will be a bowling party held at Bowlero in Vacaville.
 - c. Staff is working on the conversion to the new ESO system.
 - d. Yolo County Fire Chief’s Association is working, in coordination with Yolo County, to update the County’s fire work’s ordinance.
 - e. Two new volunteers have applied and are going through their onboarding process.

11. Convene to Closed Session

- A. Personnel (Gov. Code 54957)
Commissioner Mitch Roath convened the meeting to Closed Session at 6:36 pm.

12. Reconvene to Open Session

Commissioner Mitch Roath reconvened the meeting to Open Session at 6:47 pm. Commissioner Roath reported that action was taken in Closed Session to approve the Fire Chief’s satisfactory evaluation.

13. Adjournment

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to adjourn the meeting at 6:48 p.m.

Ayes: 3 Noes: 0 Absent: 2

Printed Name _____ Title _____

Monica Burns, Secretary to the Board