COMMISSIONER'S MEETING ESPARTO FIRE PROTECTION DISTRICT 16960 YOLO AVE ESPARTO, CA 95627

January 9, 2025 MINUTES

1. Call to Order

The meeting was called to order at 6:01 p.m. by Chair Rudy Lucero.

2. Roll Call

Members present: Rudy Lucero, Mitch Roath, Barry Burns and John Hulsman.

Absent: Dave Schwenger

Other present: Chief Curtis Lawrence and Monica Burns, Secretary to the Board

3. Approval of Agenda

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the agenda with a correction to Item 9 to Review and Approve 2023-2024 Annual and Five-Year Developer Fee Report.

Ayes: 4 Noes: 0 Absent: 1

4. Public Comment

None

5. Approve Minutes of December 12, 2024 Regular Meeting

A motion was made by Commissioner Hulsman and seconded by Commissioner Roath to approve the December 12, 2024 regular meeting minutes.

Ayes: 3 Noes: 0 Abstain: 1 (R. Lucero)

6. Approve Payment of January 9, 2025 Claims

A motion was made by Commissioner Burns and seconded by Commissioner Roath to approve the January 9, 2025 claims.

Ayes: 4 Noes: 0 Absent: 1

7. Review Financial Report

The Financial Report, including the claim paid on December 16, 2024, was reviewed by the Board.

8. Review and Approve Following Board Policies:

A. 2005 – Accounting General

B. 2015 – Receivables

A motion was made by Commissioner Roath and seconded by Commissioner Burns to approve Board Policies 2005 and 2015.

Ayes: 4 Noes: 0 Absent: 1

9. Review and Approve 2023-2024 Annual and Five-Year Developer Fee Report

A motion was made by Commissioner Roath and seconded by Commissioner Burns to approve the 2023-2024 Annual and Five-Year Developer Fee Report with date corrections on Page 1, Item C.

Ayes: 4 Noes: 0 Absent: 1

10. Fire Protection and Emergency Response Services Assessment Update

Chief Lawrence gave an update on:

- a. His phone call SCI, the engineer firm;
- b. The timeline, including when final decisions will need to be made and when ballots will need to be mailed;
- c. Reversing the assessment to show the maximum assessment amount instead of the minimum assessment amount;
- d. Considering whether or not to do a survey which would cost \$9,000;
- e. Multiple inflation adjustment options; and
- f. Community outreach opportunities.

11. Fire District's Sustainability Ad Hoc Committee

A. Updates

There was no update.

12. Yolo County Fire Safe Council

A. Updates

There was no update.

B. Yolo Prescribed Burn Association

There was no update.

13. Staff Reports

- A. Office Chief Lawrence reported that:
 - a. The income for the Shelly Fire strike team was received.
 - b. The District was awarded a Community Benefit Grant for \$3,500 from Yolo County to be used for Prop 218 costs.
- B. Building & Maintenance Report Chief Lawrence reported that:
 - a. Engine 219 has an air leak that is being worked on;
 - b. Engine 19 is still having some issues that are being worked on;
- C. Chief's Report Chief Lawrence reported that:
 - a. The Holiday Volunteer Appreciation Party was a great success;
 - b. Staff is continuing to work on the conversion to the new ESO system and the "go live" date is set for February 1, 2025;
 - c. There was a total of 620 calls in 2024.

14. Adjournment

A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting at 7:23 p.m.

Ayes: 4	Noes: 0	Absent: 1		
				Monica Burns, Secretary to the Board
Printed Name			Title	